

activDesk

A S S E M B L Y I N S T R U C T I O N S



tools required



Cordless Drill
(with philips driver)



Pencil



- Ruler
- Measuring Tape



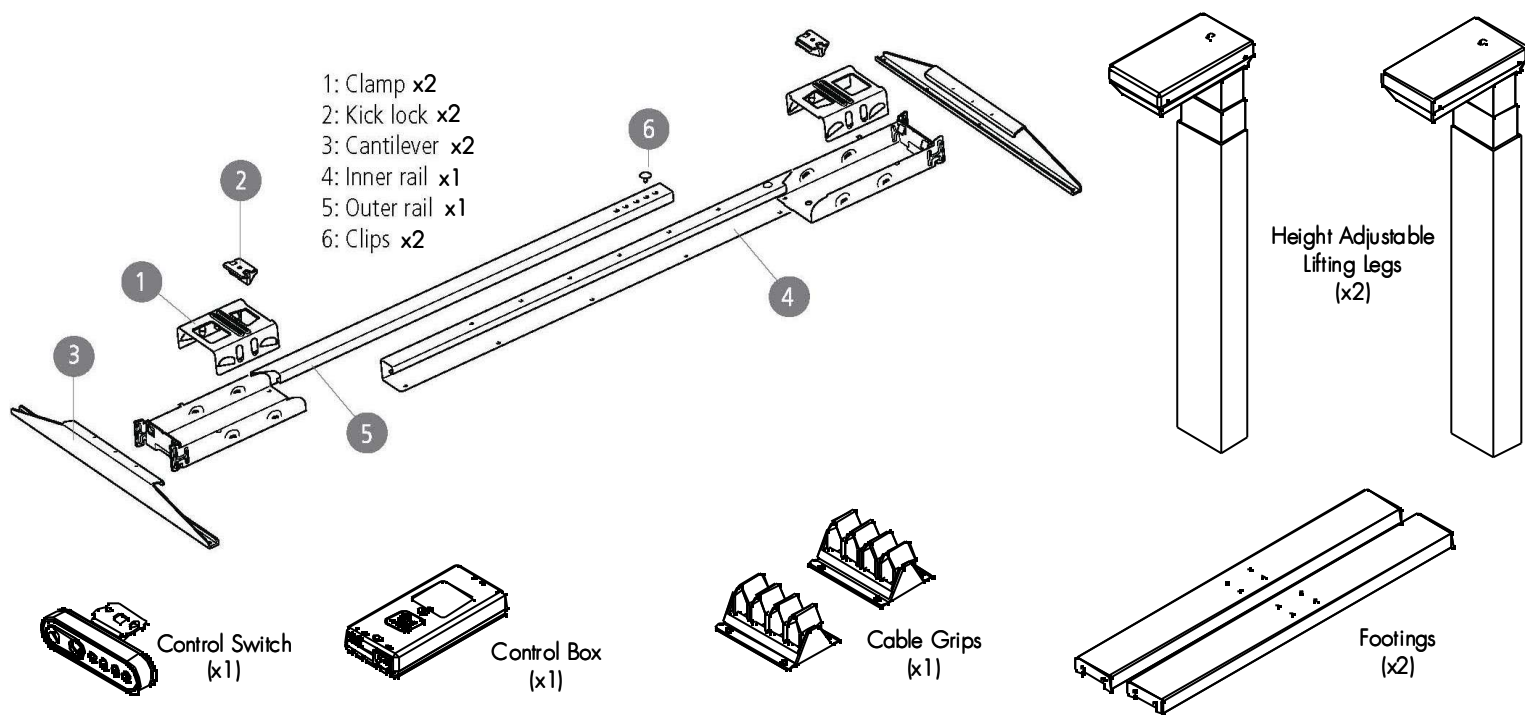
4mm Allen Key

activDesk

ACTIVDESK RECOMMENDS WATCHING THE VIDEO ONLINE BEFORE COMMENCING ASSEMBLY

<https://www.activdesk.com.au/gallery/videos>

- The following parts are supplied as part of your ActivDesk frame only kit or desk.
- Before beginning to assemble, ensure that you have located each part required.



Mains Cable (x1)



Leg Cables (x2)

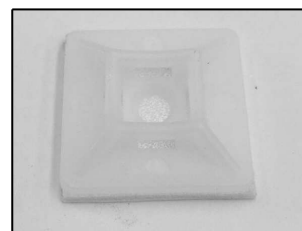
Footing Bolt & Washer (x8 each)



Framework Screws, Plug and Kick Lock (x1 bag)



Cable Tie Clip (x4)



Cable Grip & Switch Screw (x10)



Control Box Screw & Washer (x2)



Adjustable Foot (x6)

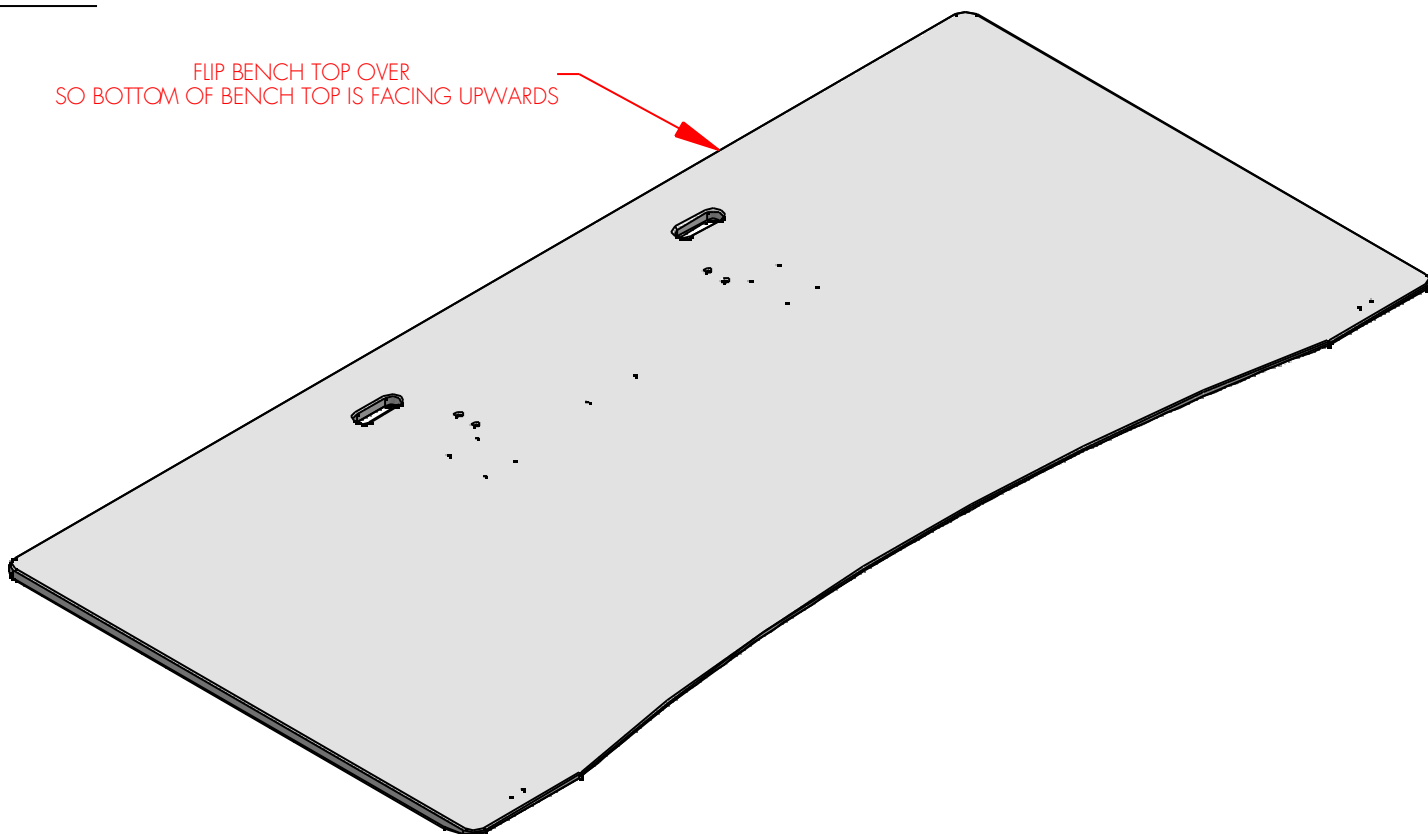


Cable Tie (x4)



01.

FLIP BENCH TOP OVER
SO BOTTOM OF BENCH TOP IS FACING UPWARDS



Framework should sit loosely on top of bench top whilst assembling. Framework will be secured at a later step

02.

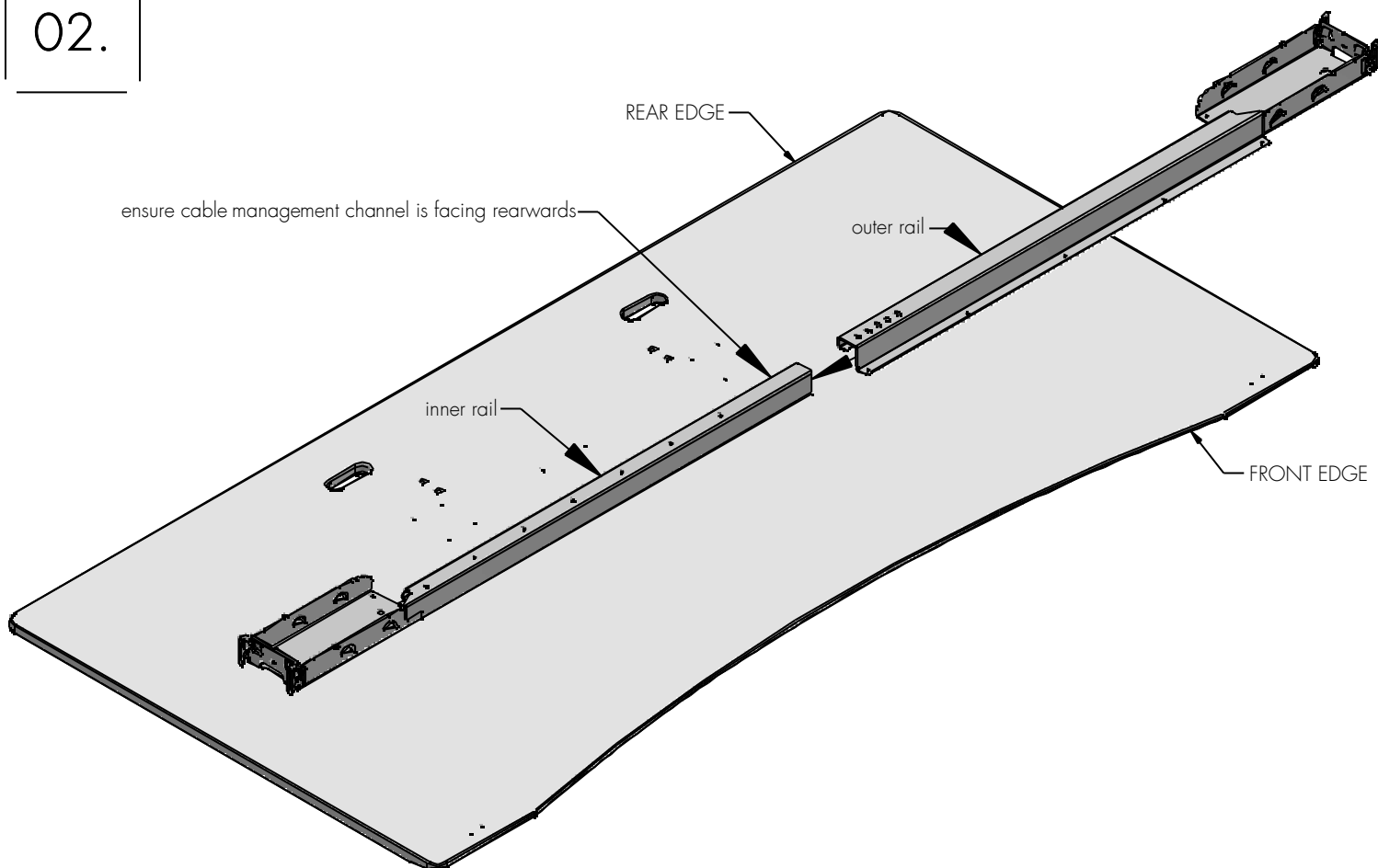
ensure cable management channel is facing rearwards

REAR EDGE

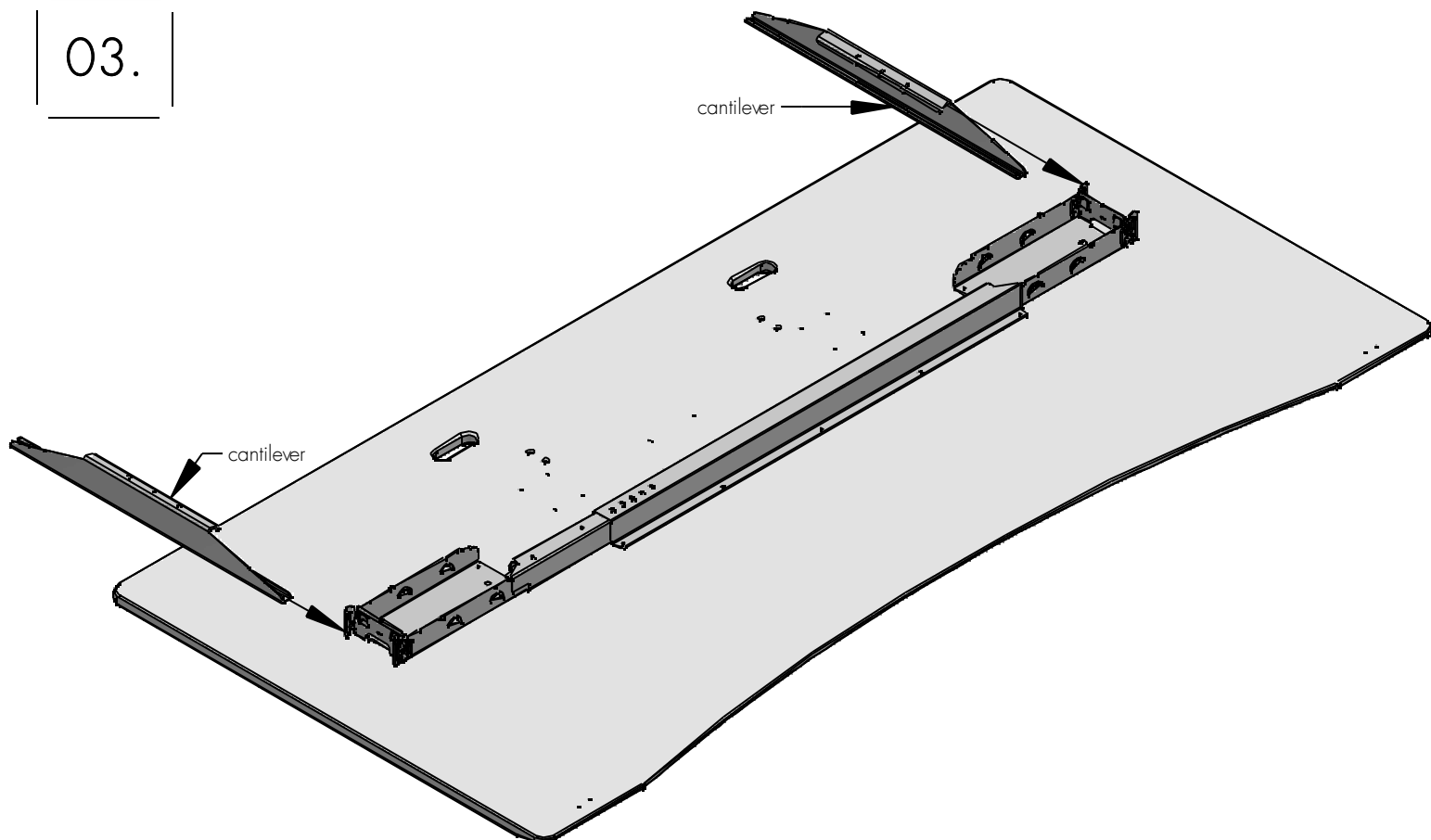
outer rail

inner rail

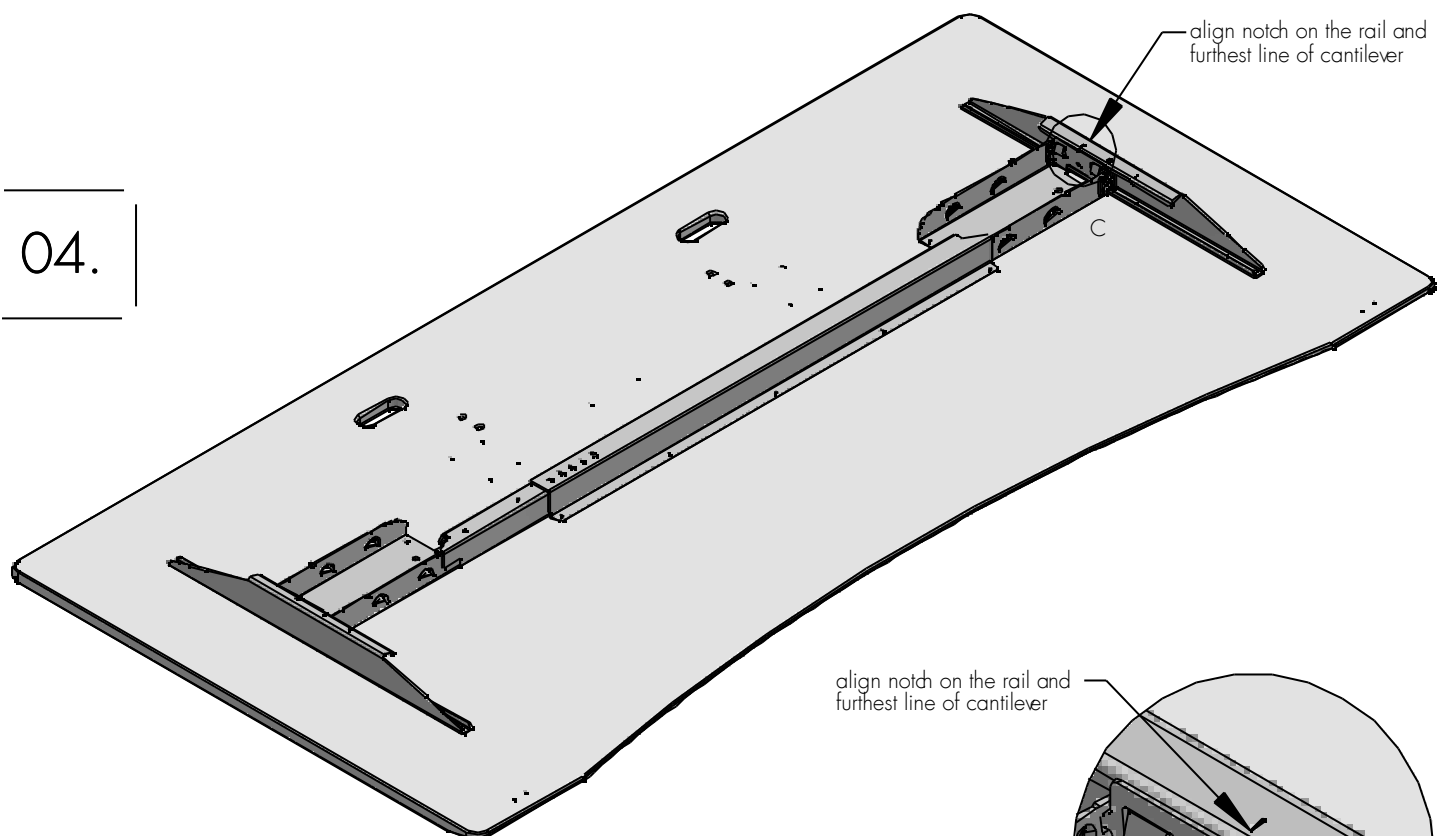
FRONT EDGE



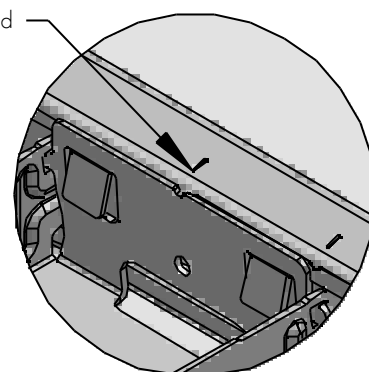
03.



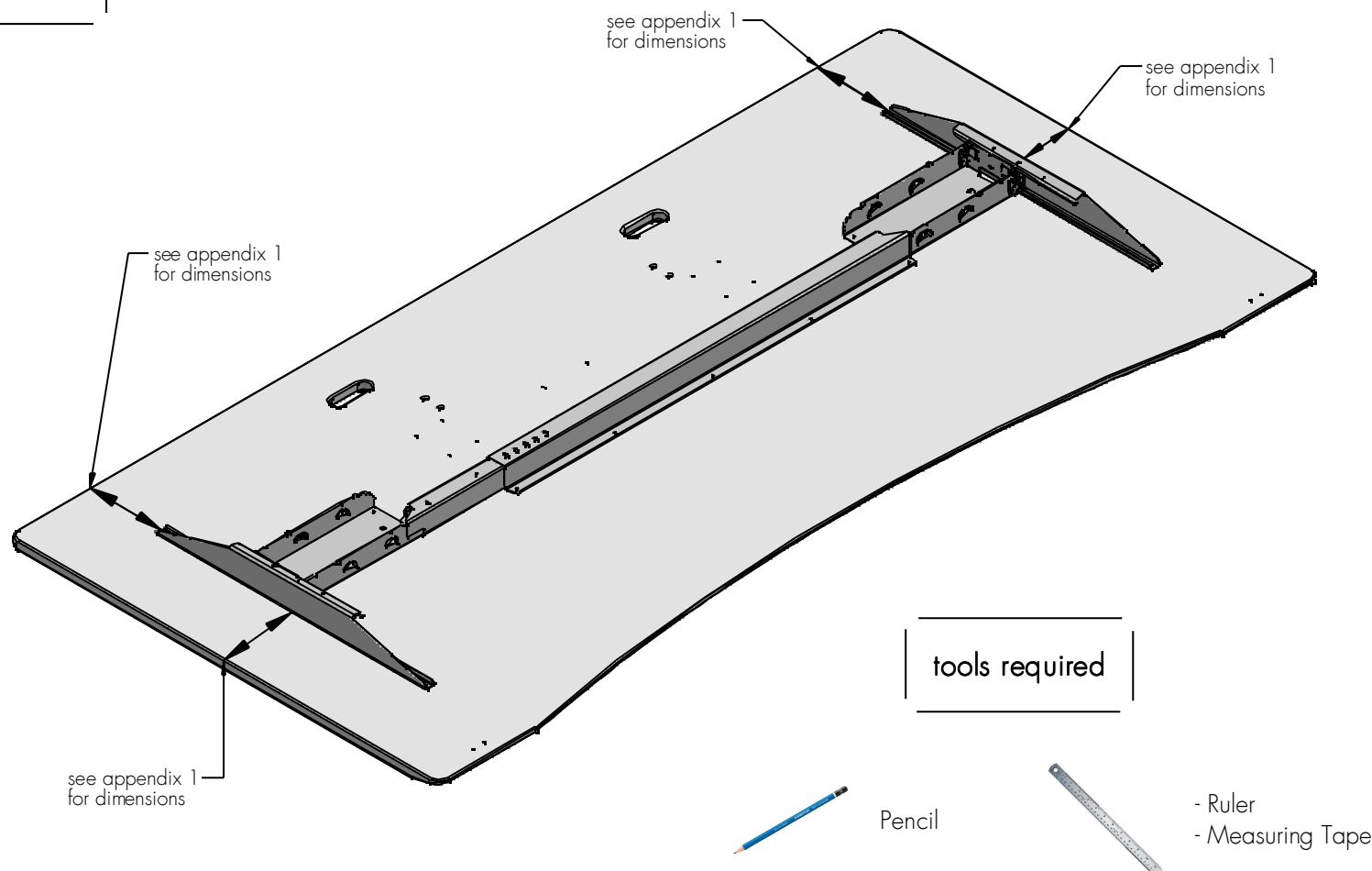
04.



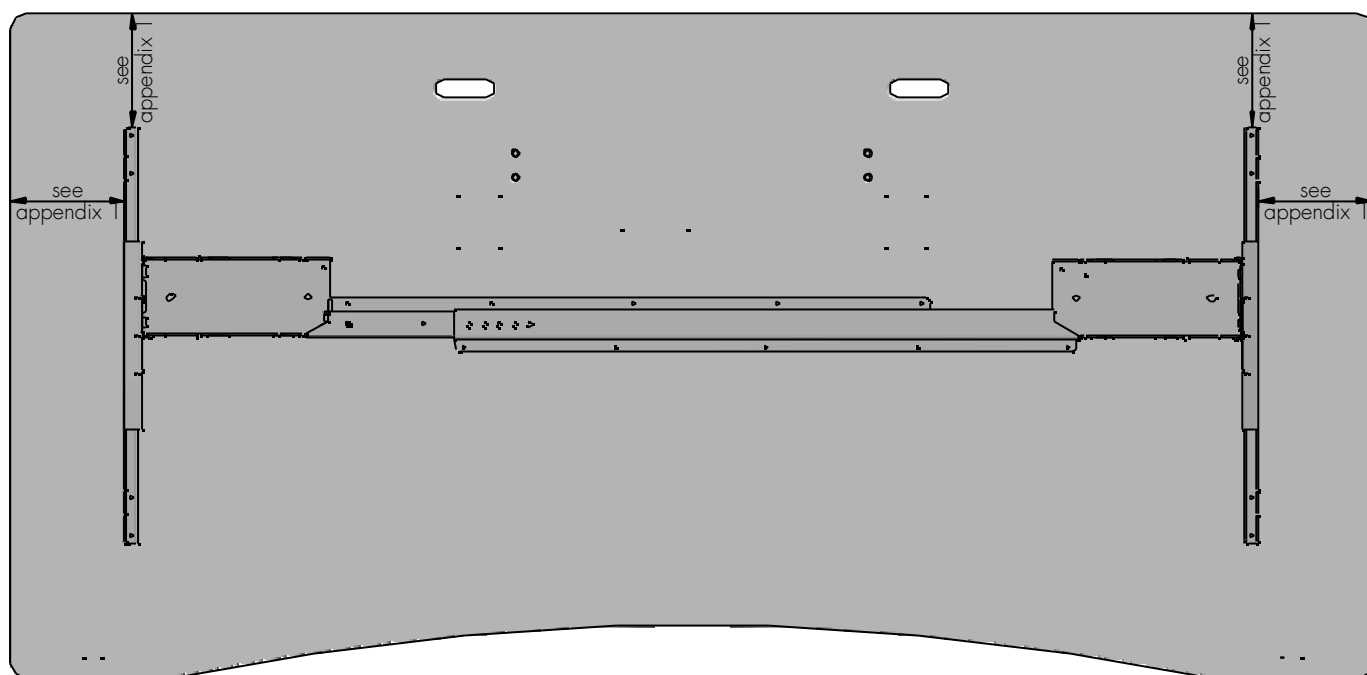
align notch on the rail and furthest line of cantilever



DETAIL C



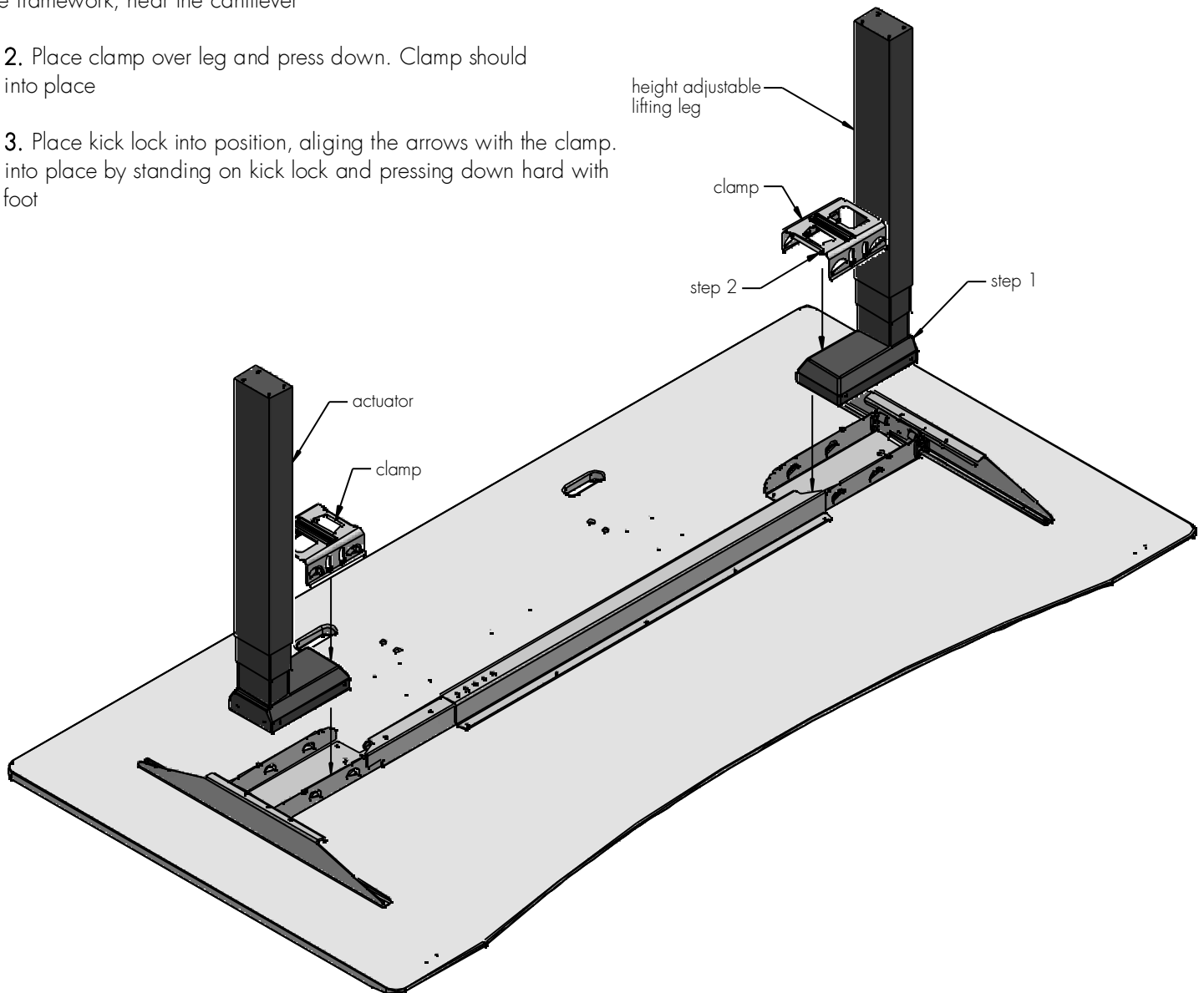
use dimensions in appendix 1 to mark a pencil line to indicate position of framework



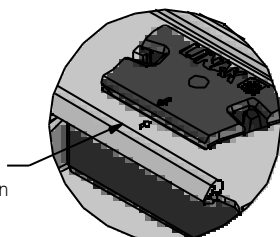
step 1. Place height adjustable lifting leg into position shown. Ensure the leg is hard up against the outer edge of the framework, near the cantilever

step 2. Place clamp over leg and press down. Clamp should click into place

step 3. Place kick lock into position, aligning the arrows with the clamp. Push into place by standing on kick lock and pressing down hard with your foot

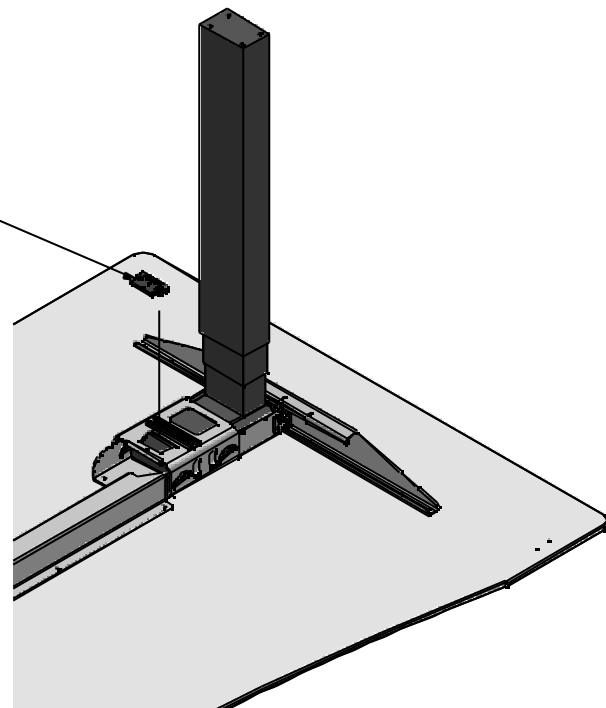


align arrows to each other
step on kick lock to clamp actuator in



DETAIL B

step 3



07.

tools required



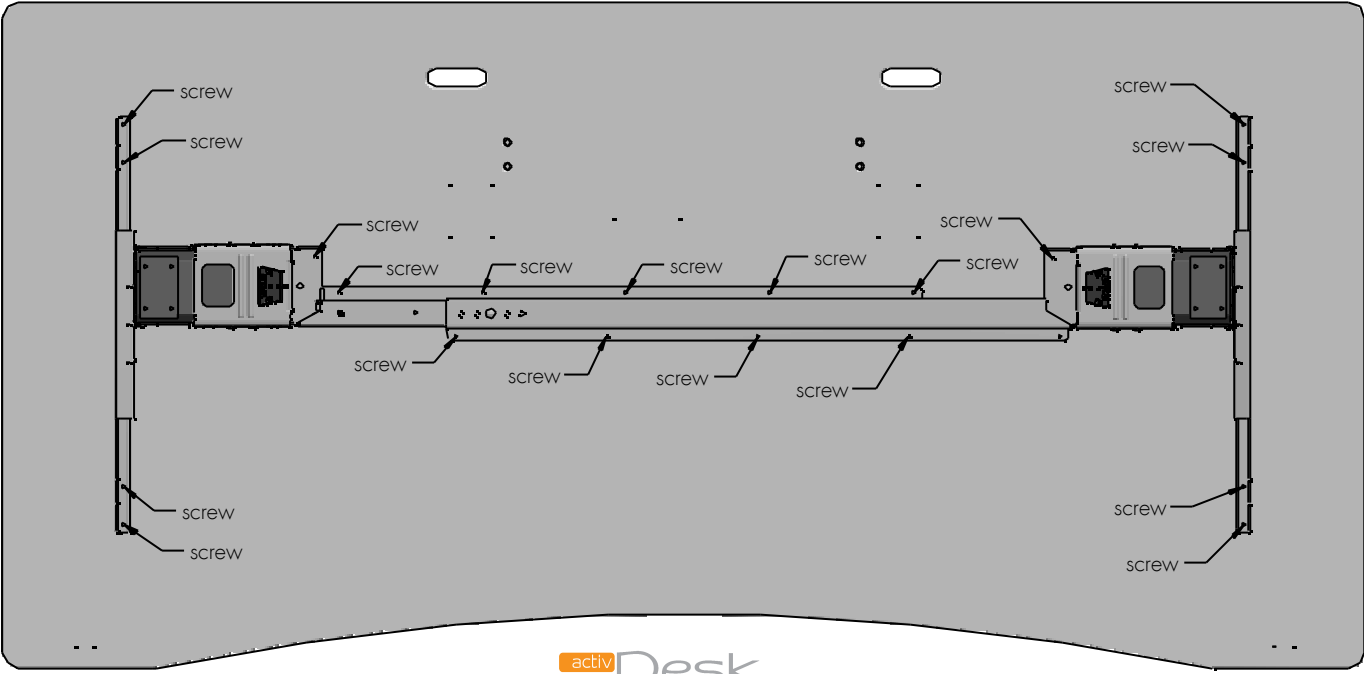
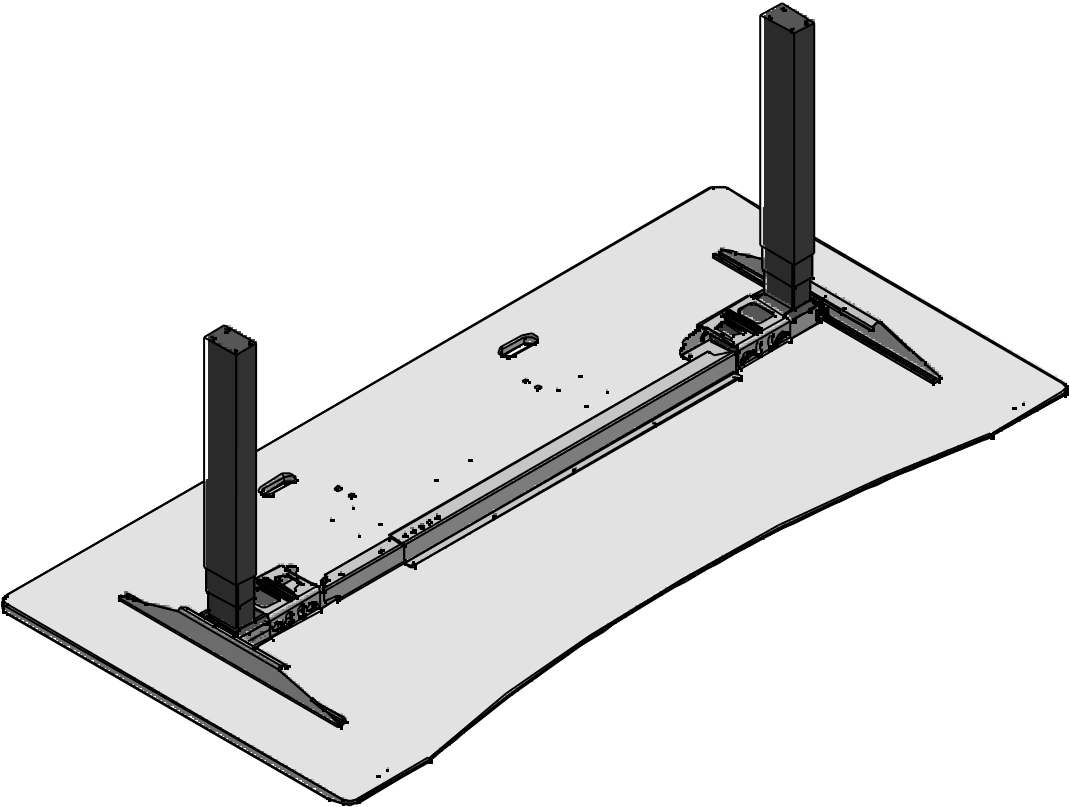
Cordless Drill
(with philips driver)
set on low torque

Framework Screws, Plug and Kick Lock
(x1 bag)

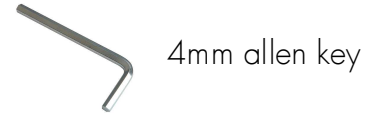


If you are unfamiliar with a cordless drill torque settings, we recommend using the cordless drill to drive the screw 3/4 of the way only and use a hand screwdriver to tighten screw into place. This will avoid overtightening and damage to the screw or top.

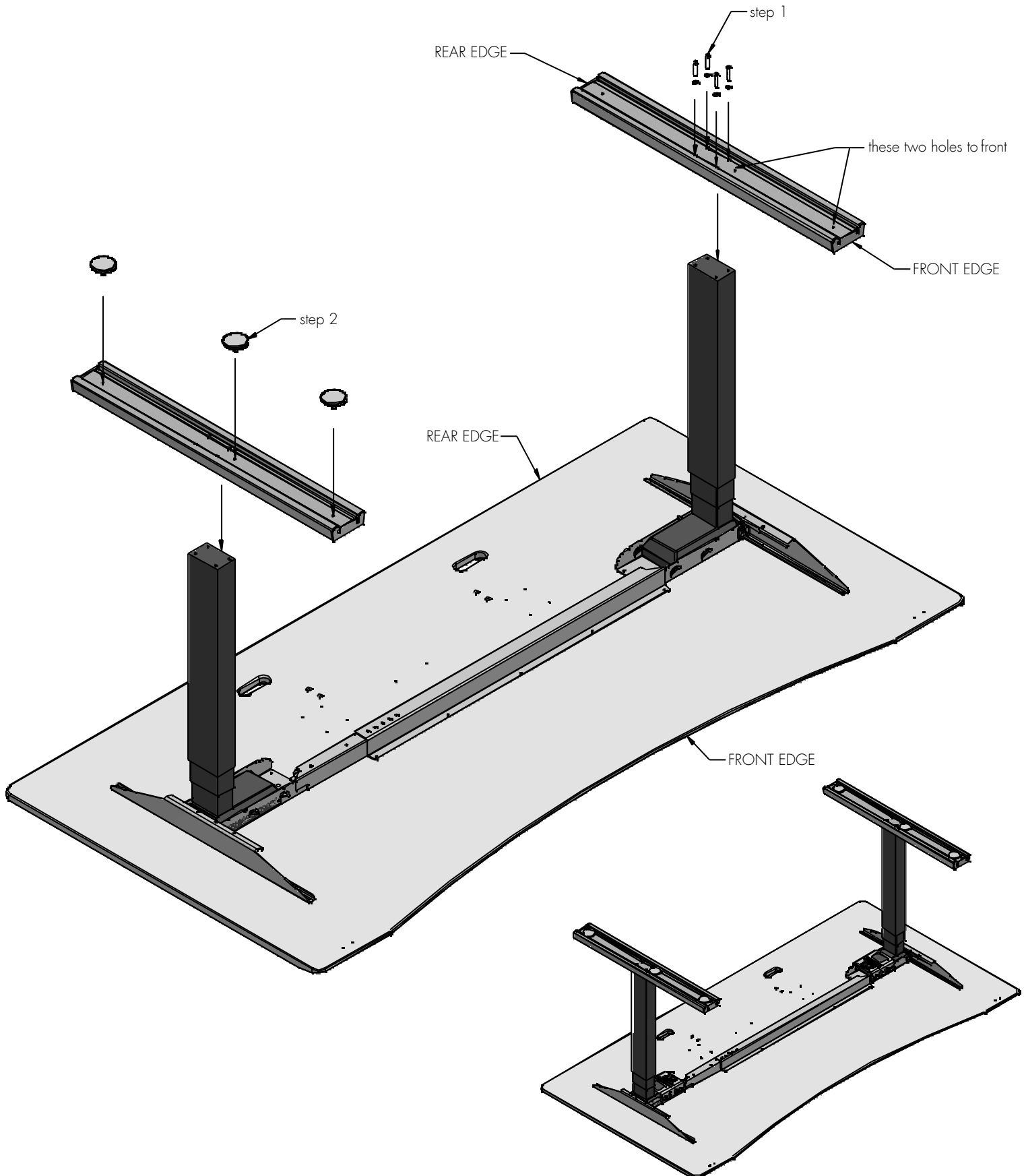
Using the provided screws, attach bench top to framework. Ensure framework aligns with the pencil marks made using the dimensions that suit your bench top width in Appendix 1



step 1. Place footing on top of lifting leg, with the two threaded holes facing the front of the desk (see note on drawing). Use the footing bolts and washers to attach the footing to the lifting legs.



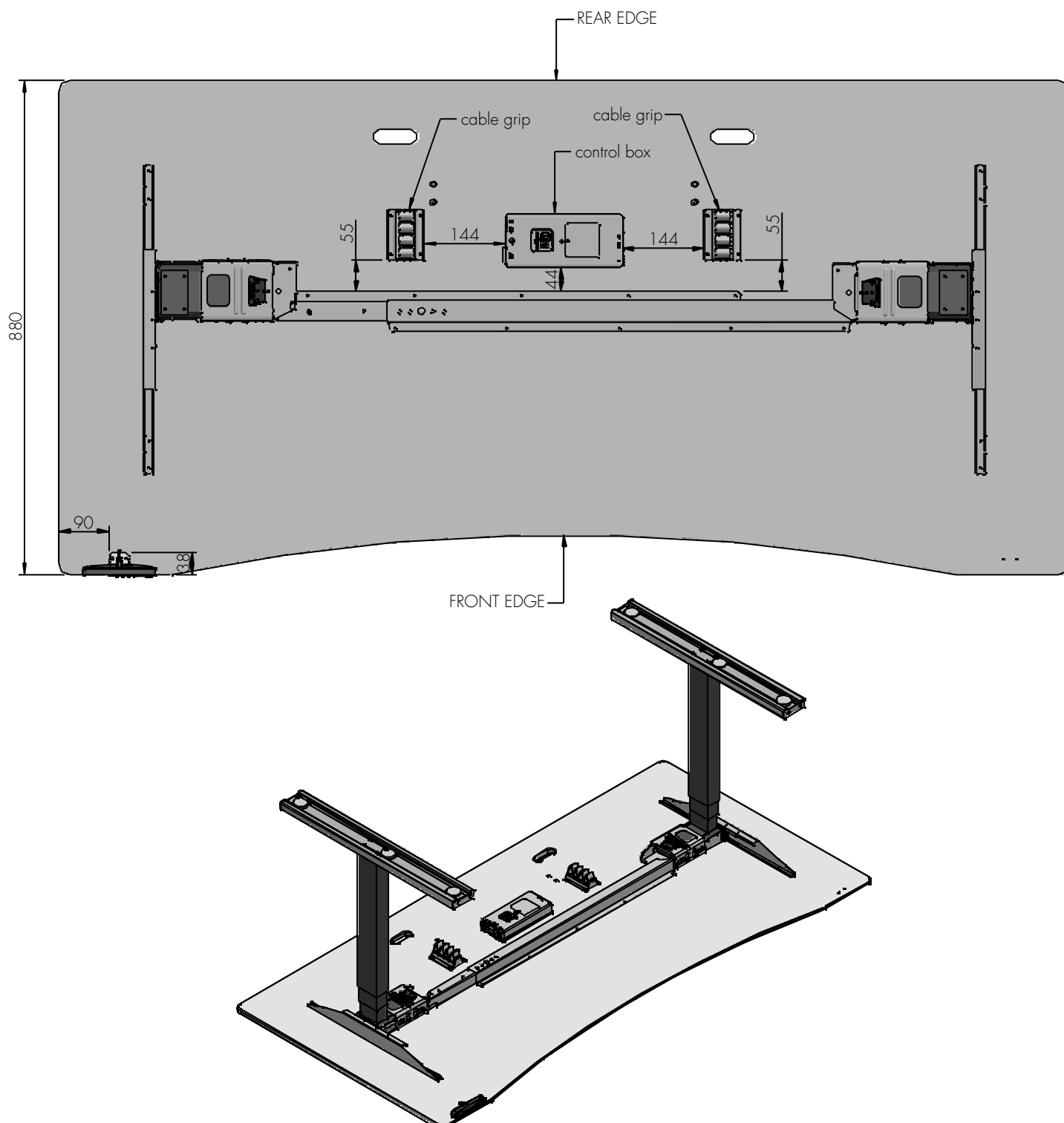
step 2. Once secured, screw in all 6 adjustable feet

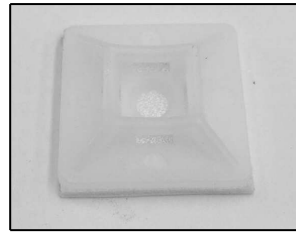




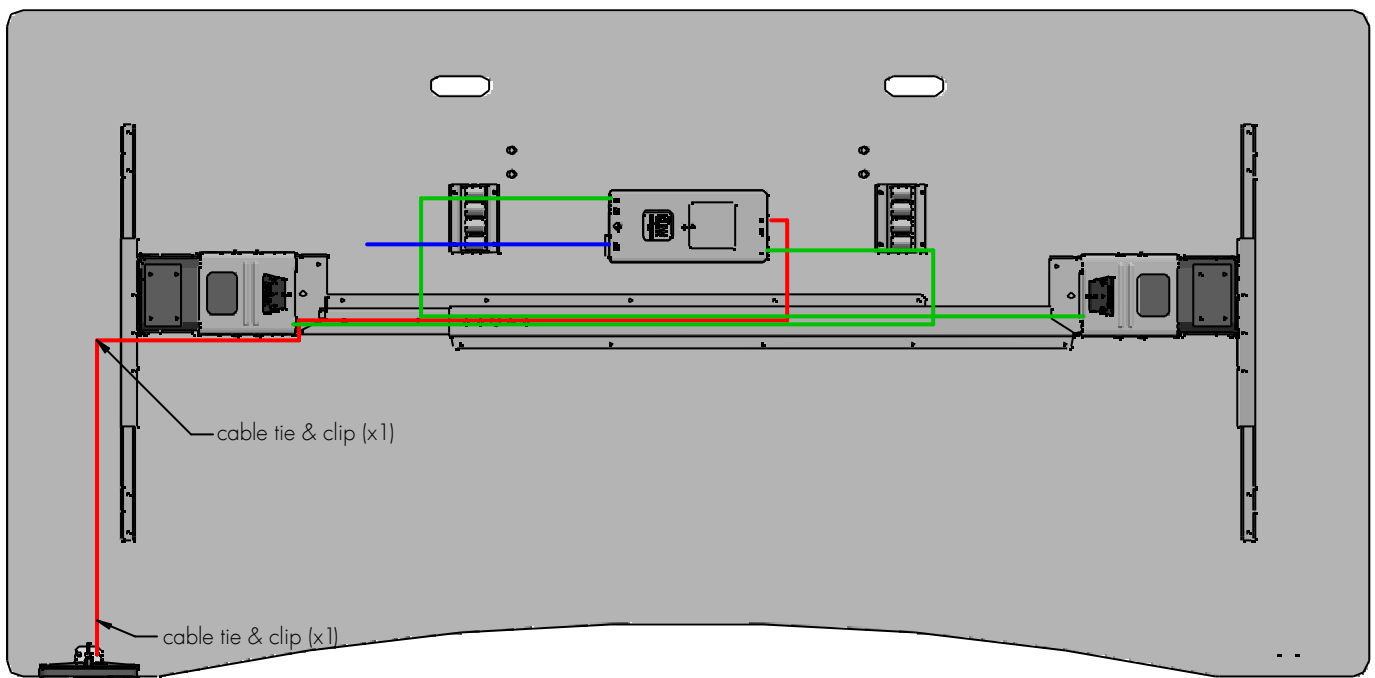
Cordless Drill
(with philips driver)

Using the provided screws, attach control box and cable grips to underside of bench top



Cable Tie Clip
(x4)Cable Tie
(x4)

Wiring Diagram



- switch cable
- leg cable
- mains cable



Plug desk into Australian Standard 10amp outlet to power desk. If you are using a power board, ensure the master switch is in the on position.

INITIALISATION PROCEDURE

(to be completed prior to using desk)

Step 1. Press & hold the down button until the legs are fully retracted - this is the END STOP position.

Step 2. Release the down button

Step 3. Immediately press and hold the down button again for approx. 6 seconds, the legs will travel out 5 mm and then retract back to the END STOP position.

Step 4. It may be necessary to perform step 3 twice as the system can be in different modes at start up.

Step 5. The legs are now initialised.

Step 6. Initialisation may be required after a power interruption or relocation of the desk.

SETTING MEMORY POSITIONS

Step 1. Drive desk to desired height via the Up / Down buttons, the height will be displayed on the screen.

Step 2. Press the "S" button, the display will flash "S" for 3 seconds. Within this 3 seconds press the desired memory button (1, 2 or 3)

Step 3. The current height will be stored.

Step 4. To recall a height position, press and hold the relevant memory until the correct position has been reached. Once reached, release button.

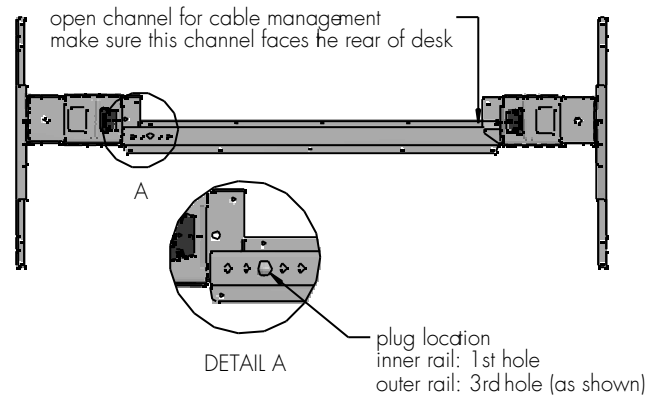
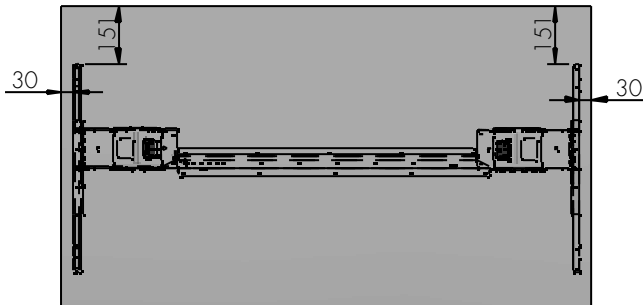
A P P E N D I X 1

R E C O M M E N D E D F R A M E W O R K W I D T H S & P L U G L O C A T I O N S

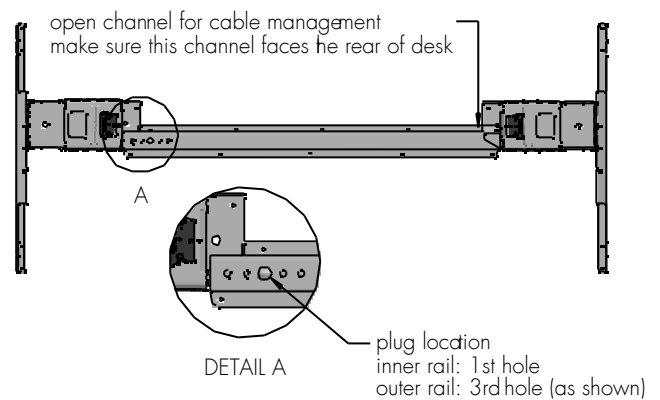
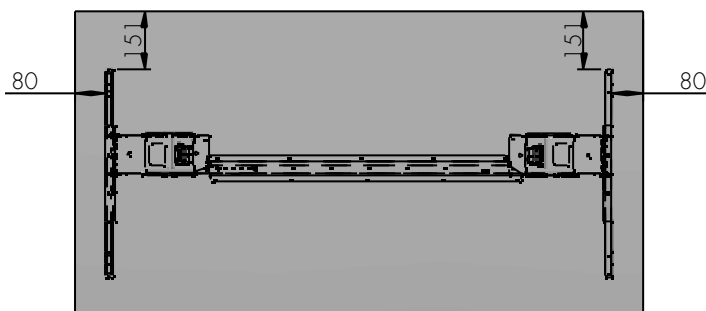


APPENDIX 1

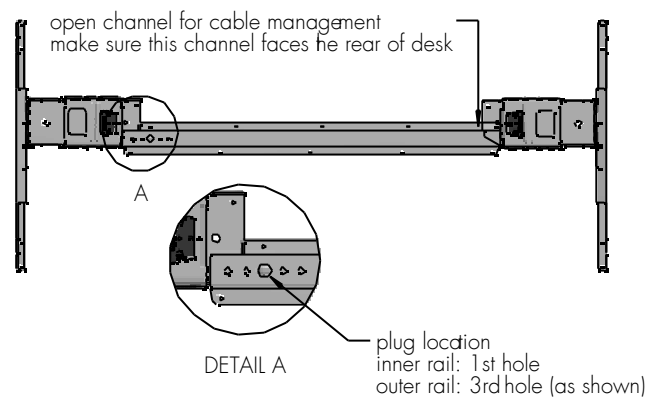
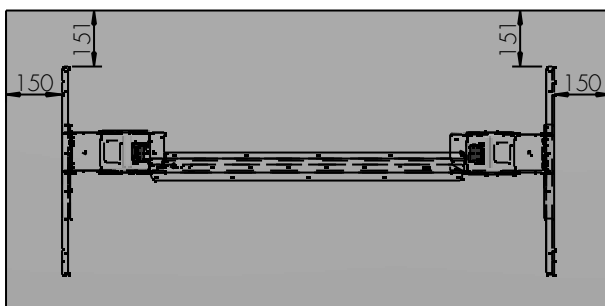
To Suit 1400mm wide top



To Suit 1500mm wide top

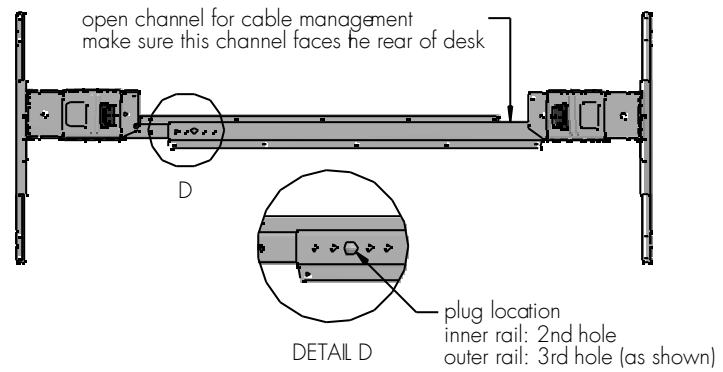
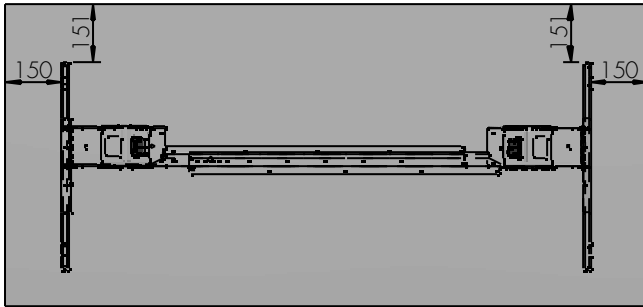


To Suit 1600mm wide top

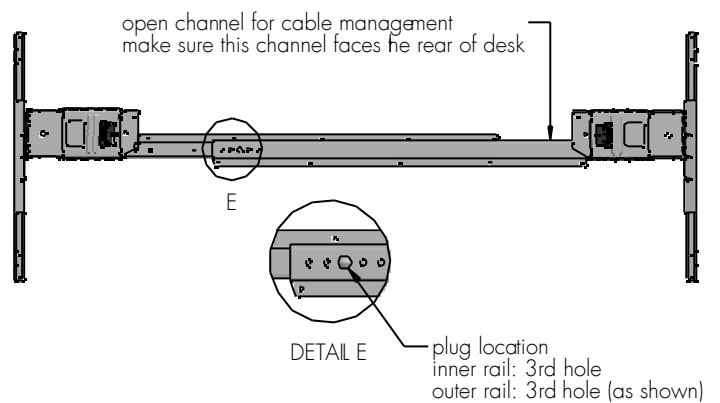
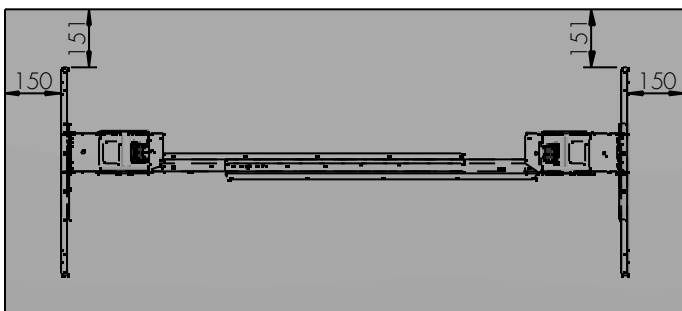


APPENDIX 1

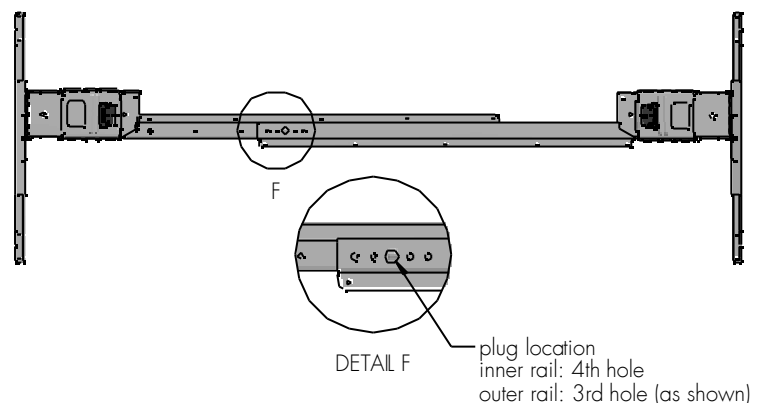
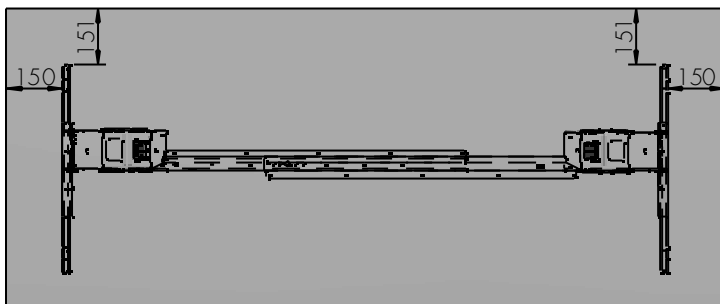
To Suit 1700mm wide top



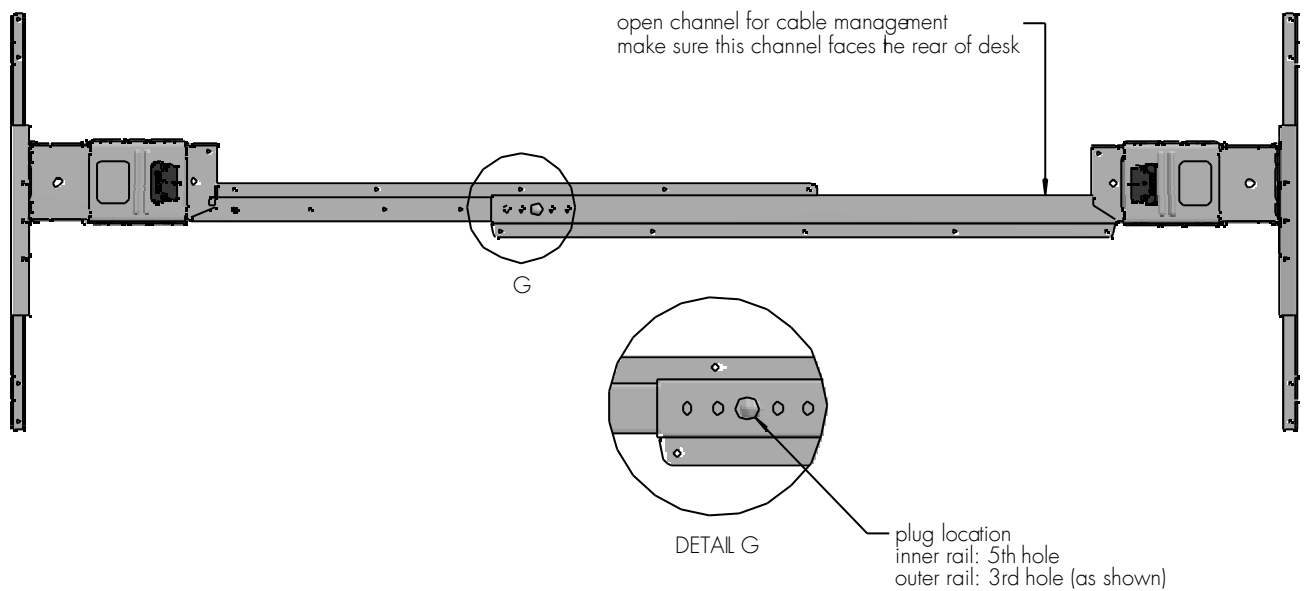
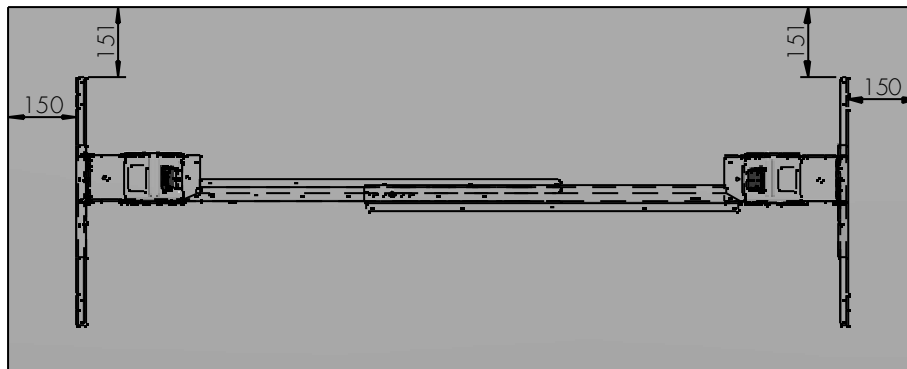
To Suit 1800mm wide top



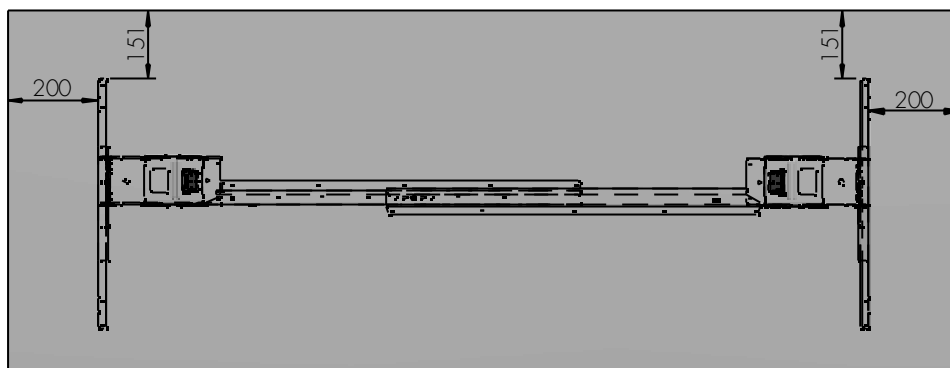
To Suit 1900mm wide top



To Suit 2000mm wide top



To Suit 2100mm wide top



FOR BENCH TOP BELOW 750MM DEEP, CENTRALISE FRAMEWORK BETWEEN FRONT AND REAR EDGE